

LSA Board of Directors
March Meeting Minutes

Tuesday / 26 March 2024 / via ZOOM

CALL TO ORDER by LSA President Hilary Pohn at 7:45pm. The meeting was held virtually via Zoom, minutes recorded by LSA Secretary Mary Vaughn.

MEMBERS + ADVISOR PRESENT: Jennifer Battat, Jon Becker, Matt Byrdwell, Jeramie Cabanban, Kim Desmond, Terri Haynes, Austin Masterson, Kathryn Mills, Jessica “Jesse” Mills-Kincade (Advisor), Gail Nall, Hilary Pohn, Michelle Smith, Mary Vaughn

MEMBERS ABSENT: Kim Baker

CONSENT AGENDA: Reports (President's Report, Vice President's Report, Secretary's Report, Governance Report, Skating Director's Report, and February 2024 Meeting Minutes) were emailed to BOD by Secretary Mary Vaughn for review prior to meeting. Member Austin Masterson moved to approve the Consent Agenda; SkateSafe Chair Gail Nall seconded. The BOD unanimously approved.

OLD BUSINESS:

LSA BOD Elections Results, Induction: Governance Chair Jennifer Battat introduced the winners of the BOD election who were inducted in the ceremony prior to the meeting.

RHP Award: Vice President Matt Byrdwell serves as new task force leader for RHP Award. He communicated preparations and dates needed to form the task force and select the winner.

LSA Aspire Director Proposal: Having received the resignation of Aspire Director Valory Thompson, Skating Director Jessica Mills Kincade outlined the plan moving forward discussed with the BOD Executive Committee. Secretary Mary Vaughn exited the meeting while

BOD discussed and voted on the Aspire Director proposal. The BOD voted to approve merging the LSA Aspire director role with LSA Learn to Skate USA directorship.

TREASURER'S BUDGET PROPOSAL: Skating Director Jessica Mills Kincade and Secretary Mary Vaughn temporarily exited the meeting after review of the 2023-2024 fiscal year in preparation to discuss plans for 2024-2025.

Treasurer Jon Becker presented the budget proposal which included employee contract review with BOD. Once the voting completed, both skating director and secretary rejoined the meeting to discuss the 2024-2025 budget proposal. Jennifer Battat motioned to approve the 2024-2025 budget; Terri Haynes seconded. The motion approved.,

4. LSA Employee Reviews: BOD discussed LSA Employee Review findings with the BOD, facilitating 2020-2025 budget proposal finalization and vote for approval.

NEW BUSINESS:

- 1. 2024-2025 Calendar:** Skating Director Jessica Mills Kincade presented the proposed calendar for the club. Hilary Pohn made the motion to approve; Mary Vaughn seconded. The motion approved.
- 2. Executive Committee Candidates, Appointment of Officers (effective April 1, 2024):** The president opened the floor for nominations for the BOD Executive Committee positions. All candidates expressing interest in the positions were approved by individual motions for Treasurer (Gail Nall), Secretary (Mary Vaughn), Vice President (Matt Byrdwell), and President (Joe Hohman).
- 3. Club Education Seminar with visiting USFS + LTS Instructor Workshop (April 13, 2024):** Secretary Mary Vaughn updated BOD members on the Club Education seminar with guests from U.S. Figure Skating member services; BOD members were encouraged by Advisor Jessica Mills Kincade to attend.

4. Outgoing BOD Member Recognition: Outgoing BOD executive officers and members (President Hilary Pohn, Treasurer Jon Becker and Jeramie Cabanban) were recognized for their dedicated terms of service to the club and board of directors. Thank you!

ACTION ITEMS: Treasurer Jon Becker proposed that the BOD extend a giving back to our members at the LSA Banquet. Jennifer Battat made a motion to accept the member appreciation banquet proposal; Terri Haynes seconded it. The BOD approved.

ADJOURN: Austin Masterson motioned to adjourn; Jennifer Battat seconded. Hilary Pohn adjourned the meeting at 8:54pm.

NEXT MONTH'S MEETINGS

April 2024 EC=04/16/24 @7:30pm

April 2024 BOD=04/23/24 @7:45pm

SPECIAL NOTE: The 2024-2025 LSA BOD Induction Ceremony took place 7:15-7:45pm on March 26th prior to the March BOD meeting.

ATTENDEES: Members-Elect=Jessica Button, Joe Hohman, Elizabeth Winkler; Members=Hilary Pohn, Matt Byrdwell, Jennifer Battat, Mary Vaughn; Advisor=Jessica Mills Kincade

Agenda items include introductions, review of the Conflict of Interest Statement, signings of Board of Director Member Agreement, new member orientation information, and update of upcoming Club Education workshop. Members-Elect were invited to attend the March BOD meeting for preview of the upcoming board year.