

## LSA Board Meeting – June 23, 2011

**Present** – Todd Shawver, Yana Elder, Raina Clark, Jeannine Flynn, Sheri Carey, Becca Hatch-Purnell, Kim Miller, Kristi Horlander and Julie Klein

**Board members not present** – Kimberle English, Samantha Mohr, Kristin Hockersmith

Meeting called to order at 6:38pm at Todd Shawver's house.

**Consent Agenda** – Members received reports prior to the meeting by email. Motion to accept the consent agenda made by Jeannine Flynn and seconded by Raina Clark. Motion passed.

Reports in Consent Agenda:

Director's report, Banquet report, Membership report, Treasurer's report

**Treasurer's Report** – Becca presented the financials to date obtained from the bookkeeper. Motion to accept Treasurer's report made by Sheri Carey and seconded by Kim Miller. Motion passed.

### **Unfinished Business:**

#### **1. Banquet**

- Presented by Yana Elder.
- 152 test patches, 5 test bars, 13 test medals.
- Wonderful attendance by skaters, families and LSA coaches.
- Venue – though lovely and convenient, space was too small and sound system not adequate.
- Board members discussed looking for a different venue – Yana to investigate.

#### **2. Annual meeting**

- Sheri Carey suggested forming a temporary committee to address the issues that were brought up at the Annual Meeting regarding, minimum number of board meetings, clarity on the nominating process and Annual Meeting rules. The committee will work to align with USFSA by laws, policies and procedures.
- Committee formed is Todd Shawver, Sarah Neal, Julie Klein, Kim Miller and Sheri Carey.
- LSA board will continue to review bylaws annually and make changes as deemed necessary.

#### **3. New Bookkeeper**

- Presented by Jeannine Flynn.
- New bookkeeper transition has been completed and is working. Cissy Penno is using Quickbooks and is keeping deposits and payments current.

## **New Business:**

### **1. Review of board procedures**

- Sheri Carey reviewed the LSA organization flow chart and board member duties.
- The committee chair profile sheet was reviewed and board members encouraged to use.
- It was mentioned that new bookkeeper should create a new "request for reimbursement" form for members to turn in to committee members before going to bookkeeper for payment.

### **2. Summer registrations**

- Presented by Becca Hatch-Purnell.
- This summer is the best LSA has offered with so many different levels and types of classes available (on ice sessions, power, ballet, off- ice conditioning, stretch/flexibility).
- The upstairs room at Iceland was remodeled to accommodate all off-ice programs including new ballet class. Painting was completed and mirrors added with freestanding bars to come.

### **3. LTS/Summer camp**

- Presented by Becca Hatch-Purnell.
- Numbers have dwindled from previous years.
- Loss of ice during 2010 camp hurt the program.
- After discussion of obstacles and opportunities the Board agreed that it would be best to cancel the first week and just offer one week of camp this summer.
- J.Klein, K. Miller, K. Horlander offered to help with the passing out fliers to members that could be presented to community.

### **4. Fall registration**

- Becca Hatch-Purnell presented a preliminary schedule.
- Expected to have 45 low skaters, 19 intermediate skaters, 20 high skaters and 11 adults.
- LSA is coming off of a summer where very segregated sessions were offered and will need to do that for the fall in order for all to get quality ice time.
- Board agreed that we should add the additional ice time in school year and then scale back if need be.

### **5. Fire and Ice**

- Presented by Yana Elder.
- Sarah Neal to be meeting with committee soon.
- Registration needs to go out as soon as possible.
- Date chosen was done to try to group around camp to get more in attendance for the show.

### **6. Nutcracker**

- Presented by Jeannine Flynn.
- Pending Sarah Neal to give meeting dates for committee.

**7. Used Sale**

- Presented by Yana Elder.
- Scheduled for July 11 and 12.
- Andrea is organized and working on details.

**8. Sponsorship Plan**

- Jeannine Flynn to obtain form from the Nutcracker 2010 as a guide for new plan.
- Use the form last year as a basis for new plan to kick off in September.

**9. Annual Goals**

- Todd Shawver presented annual goals for the year.
- To meet the budget for the year (which is basically to break even overall).
- To increase sponsorship money for the club.
- Minimize angst among the members.

**Next meeting**

July meeting scheduled for July 26, 2011 at 6:30pm at Starbucks on corner of Shelbyville and Hurstbourne.

Raina Clark motioned to adjourn the meeting and Sheri Carey seconded. Meeting adjourned.

Respectfully submitted,  
Jeannine Flynn, Secretary